Right to Information Act

Chapter 2

Organization, Functions and Duties [Section 4(1) (b) (i)]

1. Particulars of the organization, functions and duties:-

S.No	Name of the	Address	Functions	Duties
	organization			
	Directorate	Director, Sainik	The Department of	The Director, Sainik
	of Sainik	Welfare, 2 nd Floor,	Sainik Welfare	Welfare is the Head of
	Welfare	Sainik Aramghar	functions under the	the Department and
		Complex, Next lane	administrative control	monitors to look after the
		to Ratnadeep Super	of Home Department	welfare of Ex-servicemen
		Market, Near	of the State	and to guide the Regional
		Yashoda Hospital,	Government. It is	Sainik Welfare Officers
		Suryanagar Colony,	headed by the	for implementation of the
		Somajiguda,	Director at the State	schemes meant for the
		Hyderabad- 500 082,	level and the	Ex-servicemen at the
		Telangana State.	Regional Sainik	district levels such as
			Welfare Officer at the	training, employment and
			regional level and	self employment and
		T 1.51	functions under	admission of children in
		<u>Tel.Nos</u> :	control of the District	various courses. Apart
		040 00400044/	Collector.	from that sanction grants
		040-23423211/		from the Special Fund to the beneficiaries
		23423288		
		Fox No		recommended by the Regional Sainik Welfare
		Fax.No.		Officers such as Monthly
		040-23423211/		Grant, Marriage Grant,
		23423288		Funeral Expenses, PA
		23423200		(Recoupment) Education
		Email Id:		concessions, Interest
		<u>Lindii id</u> .		subsidy etc. Pooling of
		directorrsb-ts@nic.in.		flag day fund, merging
		an estorios to Sinoini.		the same with special
		Website:		fund and to derive the
				interest from the
		www.telanganasainik		nationalized banks for
		.nic.in		implementation of welfare
				schemes.

Powers and Duties of Officers and Employees [Section 4(1) (b) (ii)] Powers and duties of officers and employees of the authority by designation as follows:-

S.No	Name of the officer / Employee	Designation	Duties allotted	Powers
	Colonel P. Ramesh Kumar (Retd)	Statutory: HOD	He is the HOD having control over the 10 Regional offices.	
		Administrative: Director	Competent authority for all administrative matters pertaining to department.	All administrative powers pertaining to the Department.
		Financial:	Authorize to exercise the financial powers under Article 6 of the Chapter II of AP Financial Code Volume I and he is the budget controlling authority of the Department.	All financial and budget monitoring powers.
		Other:	Disciplinary, Pension, leave sanctioning and appointing authority upto I, II Level Gazetted Officers.	Competent to appoint upto II Level Gazetted Officers and disciplinary authority.
	Capt. R. Sreenivasulu (Retd)	Statutory:	I Level Gazetted Officer.	
		Administrative: Placement Officer (FAC)	He is responsible for the entire work relating to the employment/ self employment and also to verify the applications	Powers to sponsor the names of suitable exservicemen for employment to various organizations.

		of the candidates for various educational, professional and non-professional course of the candidates claiming reservation in exservicemen quota.	
	Financial:	There are no financial duties to this post.	There are no financial powers to this post.
	Other:	He will assist the Director in conducting APRSB Meetings and preparation of agenda.	He shall interview the ex-servicemen and their dependents calling on this Directorate to sought out various problems pertaining to resettlement and place them to the Director for final decision.
Sri.A.Narotham Reddy	Statutory:	I Level Gazetted Officer.	
	Administrative: Asst. Accounts Officer	He is overall responsible for the accounts of Special Fund, Flag Day Fund and Government Fund. He shall maintain all the accounts as per rules and assist the Director and Secretary, Special Fund in distribution of funds and sanctioning the grants.	To keep the Government money in his custody and to make payments out of them on account of pay allowances, contingencies etc., wherever such payments are in confirmatory with the financial rules. He will be the custodian of cheques, drafts, agreements, FDRs of Special Fund and other financial instruments maintain the account in all respects. He shall assist in preparation of

			Agenda, minutes and follow up action of State Managing Committee.
	Financial: Drawing & Disbursing Officer	He shall discharge the duties of Drawing & Disbursing Officer and prepare number statement and budget estimates for the entire Department and also to distribute amount approved in the annual budget to the subordinate offices.	He is the drawing and disbursing officer of all Government Accounts and special fund accounts including Flag Day Fund.
	Other:	He shall deals with the audit inspections, take actions and to prevent irregularities mentioned in the Audit.	Maintains service books of officers and staff and advice on any matter involving financial implication.
Sri M.A. Wahab Aslam	Statutory:	Non-Gazetted Officer in the Department.	Supervision and control of staff of section.
	Administrative: Superintendent	Policy matters, accounting, maintenance of registers, special fund investments, FDRs relating to Special Fund and conducting of Flag Day and its accounting.	To check the PRs and periodicals. Preparations of agenda minutes and follow up actions of State Managing Committee.
	Financial:	Maintenance and safe custody of all cheque books/pass books relating to	Recovery of loans from ex-servicemen and reconciliation of special fund account and Flag day fund

		Special Fund and	accounts.
		Flag Day Fund.	To check the PRs and periodicals and to verify and submit the same to the Assistant Accounts Officer, maintenance of separate registers for various grants.
	Other:	To attend all the files submitted by the staff of his section staff.	Maintenance of all records pertaining to Special Fund, Flag Day Fund and grants
Smt K.Kalpana	Statutory:	Non-Gazetted Officer	
	Administrative: Senior Assistant	To assist Superintendent in all subjects	To maintain all subject files in order
	Financial:	There are no financial duties.	There are no financial powers
	Other:	-	-
Smt. CH. Kanaka maha lakshmi	Statutory:	Non-Gazetted Officer	
	Administrative: Junior Assistant	To assist Senior Assistant in all subjects	To maintain all subject files in order
	Financial:	There are no financial duties.	There are no financial powers
	Other:	-	
Sri.SAS Narayana Rao	Statutory:	Non-Gazetted Officer	Supervision and control of staff of her section.
	Administrative: Superintendent	General welfare work relating to pensions, family pensions, AGI final settlement, re-survey medical boards, Issue of I.Cards etc.	To maintain registered ex-servicemen on live register and to sponsor his name for employment. Policy matters relating to the subjects.
	Financial:	To maintain the amount collected	No financial powers to this post.

Other:	on issue of duplicate I.Cards received from RSWOs. Definition of exservicemen, fixation of pay of re-employed exservicemen, mobile canteens, assignment of land, house site etc.	To check Personal registers, periodicals, reports and returns.
	Scrutiny of applications for admissions under CAP category into various courses. Exservicemen resettlement trainings, welfare of war widows and war disabled and sanction of gallantry awards.	Preparation of agenda and assisting in conducting of AP Rajya Sainik Board meeting. Civil Military Liaison Conference and follow up action of ZSB Meetings.
Other:		Maintenance of personal registers and record of war widows, war disabled and gallantry award winners.
	All work relating to reconciliation of figures in respect of Directorate and subordinate offices.	Budget estimates, revised estimates, distribution of budgets, appropriation of funds
Financial:	All claims pertaining to the pay and allowances, TA bills, wages, electricity rents, service postage	she is the custodian of Government fund/ money and other financial instrument.

			1
		stamps, telephones and other office expenditure claims. Disbursement and handling of cash.	
	Other:	Reimbursement of central share on maintenance of department.	Maintenance of relevant registers, cash book, acquittance registers, PA (Government) undisbursed pay.
Sri SAS Narag Rao	yana Statutory:	Non-Gazetted Officer	Supervision and control of all staff of the Directorate.
	Administrative:	All the matters relating to the	To inspect personal registers and
	Superintendent	establishment, discipline, postings, transfers of Gazetted, Non- Gazetted, Class IV employees of the Directorate and Regional Sainik Welfare Offices.	periodicals, ACRs and confidential reports of officers and staff, maintenance of telephones, stationery, equipments, furniture etc.
	Financial:	No. financial duties	No financial powers
	Other:	Correspondence relating to PRC, sanction of rents, office accommodations, pensions of employees in the entire department.	To maintain relevant stock files.
Sri V.Harshav Reddy	,	Non-Gazetted Officer	
	Administrative: Senior	To assist Superintendent in all subjects	To maintain all subject files in order

	Assistant		
	Financial:	There are no financial duties.	There are no financial powers
Smt. A. Jyothi	Statutory:	Non-Gazetted Officer	
	Administrative: Senior Assistant	To assist Superintendent in all subjects	To maintain all subject files in order
	Financial:	There are no financial duties.	There are no financial powers
	Other:		
Smt. G.Anusha Reddy	Statutory:	Non-Gazetted Officer	
	Administrative: Junior	To assist Superintendent in all subjects.	To maintain all subject files in order
	Assistant Financial:	There are no financial duties.	There are no financial powers
	Other:	manoiai adtico.	-
Smt K. Prameela Rani	Statutory:	Non-Gazetted Officer	-
	Administrative: Junior Assistant	To assist Superintendent in all subjects	To maintain all subject files in order
	Financial:	There are no financial duties.	There are no financial powers
	Other:	-	-
Sri M. Srinu	Statutory:	Non-Gazetted Officer	-
	Administrative: Typist	To attend to all typing work and to assist Superintendent in all subjects.	To maintain all subject files in order
	Financial:	There are no financial duties.	There are no financial powers
	Other:	-	-
Vacant	Statutory:	-	-
	Administrative:	To maintain the records of the	To maintain the list of files in the record
	Record Assistant	entire Department. To stitch the closed	room.

		files.	
	Financial:	-	-
	Other:	-	-

Chapter 4 Procedure followed in decision-making process

[Section 4(1)(b)(iii)]
4.1The procedure followed in decision making by the public authority.

Activity	Description	Decision making process	Designation of final making authority
Goal setting & planning	Welfare activities pertaining to exservicemen.	Submission of schemes to the Director through PO and AD.	Director, Sainik Welfare
Budgeting	Maintenance of Directorate and 10 district offices	District wise budget plans are put up by the AAO for the approval of Director.	Director, Sainik Welfare
Formulation of programmes, schemes and projects	Pavala Vaddi	District officials	Director, Sainik Welfare
Recruitment/hiring of Personnel	Recruitment through TSPSC.	Notifying the vacancies to TSPSC.	Director, Sainik Welfare
Release of funds	Funds are released through State Budget	The AAO will submit the necessary proposals district wise including Directorate	Director, Sainik Welfare
Implementation/delivery of service/ utilization of funds	The required budget is allotted to the District offices to meet their expenditure including salaries.	The Regional Sainik Welfare Officer being drawing and disbursing officer will utilize the funds. AAO at the Directorate level.	The Director, Sainik Welfare
Monitoring & Evaluation	Monitoring of expenditure	AAO will scrutinize and submit to the Director.	Director, Sainik Welfare

Gathering feedback from	-	-	-
public			
Undertaking improvements	The staff is being	-	-
	trained to attend to		
	the RTI Act, 2005		
	expeditiously as		
	per rules.		

Norms set for the discharge of functions
[Section 4(1)(b)(iv)]

5.1 The details of the norms/standards set by the public authority for the discharge of its functions/delivery of service.

S.No	Function/Service	Norms/Standards of	Time	Reference
3.110	Fulliction/Service			
		performance set	Frame	document
				prescribed the
				norms (Citizen's
				charter etc)
1	Issue of Identity Card	As per the citizen	½ hour to	As per the citizen
		Charter.	2 hours	Charter.
2	Issue of duplicate Identity Card	As per the citizen	½ hour to	As per the citizen
		Charter.	2 hours	Charter.
3	Registration for employment	As per the citizen	½ hour to	As per the citizen
		Charter.	2 hours	Charter.
4	Renewal of employment	As per the citizen	½ hour to	As per the citizen
		Charter.	2 hours	Charter.
5	Sponsoring the names of ESM	As per the citizen	2 days	As per the citizen
	for employment	Charter.	-	Charter.
6	Processing the cases of ex-	As per the citizen	3 -5 days	As per the citizen
	servicemen for self-employment	Charter.		Charter.
	ventures			
7	Identification of eligible ESM/	As per the citizen	3 -5 days	As per the citizen
	widows of ESM for undergoing			Charter.
	resettlement training			
8	Processing the cases of ex-	As per the citizen	3 -5 days	As per the citizen
	servicemen for allotment of	Charter.		Charter.
	Army Surplus Vehicles/Oil			
	Product Agencies etc.,			
9	Processing the cases of ESM/	As per the citizen	3 -5 days	As per the citizen
	widows of ESM for allotment of	Charter.		Charter.
	land.			
10	Processing the cases of ESM/	As per the citizen	3 -5 days	As per the citizen
	widows of ESM for allotment of	Charter.		Charter.
	land, house site, houses under			
	IAY/EWS.			
	. = : • •		I.	

11	Processing the cases of ESM/ widows of ESM for issue of dup. Discharge cert., change of home address.	•	the	citizen	3 -5 days	As per the citizen Charter.
12	Processing the cases of serving personnel for verification of home posting.	•	the	citizen	3 -5 days	As per the citizen Charter.
13	Processing the cases of ESM for Re-survey Medical Board.	As per Charter.	the	citizen	_	As per the citizen Charter.
14	Processing the cases of ESM/ widows of ESM for police protection regarding land dispute cases etc.,		the	citizen	3 -5 days	As per the citizen Charter.
15	Processing the cases of ESM/ widows of ESM regarding family litigation.		the	citizen	3 -5 days	As per the citizen Charter.
16	Processing the cases of ESM/ widows of ESM for sanction of pension/family pension, Army Gp. Insurance.	As per Charter.	the	citizen	3 -5 days	As per the citizen Charter.
17	Initiation of monetary grants cases in respect of Gallantry Awardees.		the	citizen	3 -5 days	As per the citizen Charter.
18	Issue of dependant certificate for admission into education institutions under CAP category.	•	the	citizen	½ hour to 2 hours	As per the citizen Charter.
19	Issue of un-employment certificate for admission into Military Hospitals.	•	the	citizen	½ hour to 2 hours	As per the citizen Charter.
20	Issue of certificate for availing facilities from Canteen Stores Department.	•	the	citizen	½ hour to 2 hours	As per the citizen Charter.
21	Initiation of the cases of Exservicemen/ widows of ESM for sanction of Marriage grant/ Funeral grant/ Educational concessions/ITI Stipends/ Boarding & Lodging charges/Financial assistance/ Adhoc grant.	Charter.			½ hour to 2 hours	As per the citizen Charter.
22	Processing the cases of Exservicemen/widows of ESM for sanction of Marriage grant/ Funeral grant/ Educational concessions/ITI Stipends/ Boarding & Lodging charges/	As per Charter.	the	citizen	3-5 days	As per the citizen Charter.

	Financial assistance/Adhoc grant.					
23	Initiation of the cases of Non- pensioner II World War Veterans/ Widows for sanction of Financial.	As per Charter.	the	citizen	½ hour to 2 hours	As per the citizen Charter.
24	Processing the cases of Non- pensioner II World War Veterans/ Widows for sanction of Financial.	As per Charter.	the	citizen	3-5 days	As per the citizen Charter.
25	Initiation of the cases of ESM/Widows of ESM for sanction of Fin. Asst. from DAPWF/ACWF/Army/Navy/Air Force Benevolent Funds.	As per Charter.	the	citizen	½ hour to 2 hours	As per the citizen Charter.
26	ESM/Widows of ESM for sanction of Fin. Asst. from DAPWF/ACWF/Army/Navy/Air Force Benevolent Funds.	As per Charter.		citizen	3-5 days	As per the citizen Charter.
27	Initiation of the cases of ESM/ Widows of ESM for sanction of Fin. Asst. towards Marriage grants for daughter's marriage, Re-imbursement of medical expenses, house repairs from the funds at the disposal of Kendriya Sainik Board, NewDelhi.	As per Charter.	the	citizen	½ hour to 2 hours	As per the citizen Charter.
28	Processing the cases of ESM/Widows of ESM for sanction of Fin. Asst. towards Marriage grants for daughter's marriage, Re-imbursement of medical expenses, house repairs from the funds at the disposal of Kendriya Sainik Board, New Delhi.	As per Charter.	the	citizen	3-5 days	As per the citizen Charter.
29	Disbursement of various grants to the respective grantees.	As per Charter.	the	citizen	Within 07 days or date on which the grantee reports.	As per the citizen Charter.

Rules, Regulations, Instructions, Manual and Records, for Discharging Functions [Section 4(1)(b)(v)&(vi)]

6. List and gist of rules, regulations, instructions, manuals and records held by public authority or under its control or used by its employees for discharging functions are as follows.

S.No	Discription	List of contents	Price of the publication if priced
Rules	and regulations	<u> </u>	<u> </u>
S.No	Service Rules	Telangana State & Subordinate Service Rules	-
	Service Rules	Telangana Ministerial Service Rules	-
	Special Rules	Appointment of the RSWO's and Welfare Organisors	-
Instruc	ctions		
1	NIL	NIL	NIL
2	NIL	NIL	NIL
3	NIL	NIL	NIL
Manua	als		
1	Manual of Procedures (employment) – supplied by Government of India.	Procedures for the recruitment of exservicemen	NIL
2	NIL	NIL	NIL
3	NIL	NIL	NIL
Record	ds		
1	NIL	NIL	NIL
2	NIL	NIL	NIL
3	NIL	NIL	NIL
Public	ations		
1	NIL	NIL	NIL
2	NIL	NIL	NIL
3	NIL	NIL	NIL
-			

Chapter 7 Categories of Documents held by the Public Authority

[Section 4(1)(b)v(i)]

7.1 The official documents held by the public authority or under its control.

S.No	Category of document	Title of the dicument	Dignation and address of the custodian (held by under the control whom)
	Nil	NIL	NIL

Chapter 8

Arrangement for consultation with, or representation by the members of the Public in relation to the formulation of policy or implementation thereof

[Section 4(1)(b)(viii)]

8.1 Arrangements by the public authority to seek consultation / participation of public or its representatives for formulation and implementation of policies ?

S.No	Function/Service	Arrangements for Consultation with or representation of public in relation with policy formulation.	with or representation of public in relation with policy
	Nil	NIL	NIL

Chapter 9 Boards, Councils, Committees and other bodies Constituted as part of public authority

[Section 4(1)(b)v(iii)]

9.1 Information on boards, councils, committees and other bodies related to the public authority in the following format.

Name of Roard Council		Powers&	Whather its meetings
Name of Board Council	Composition		Whether its meetings
, Committee etc.		functions	open to public / minutes
			of its meetings
			accessible for public.
	Hon'ble Governor of		-No-
Committee for Special		advisory body to	
Fund for	Chairman of the SMC	Hon'ble	
Reconstruction and	and 11 other members	Governor of T.S	
Rehabilitation of Ex-	are there in the	for maintenance	
servicemen	Committee. List	of Special Fund	
	available in the notice	for the welfare of	
	board of the office)	ex-servicemen	
Rajya Sainik Board at	Hon'ble Chief	It is only an	-No-
State level.	Minister/Minister for	advisory body to	
	Home is the President	discuss the	
	of RSB and 26 official	welfare matters	
	and 04 non-official	pertaining to the	
	members are there in	, ·	
	the RSB. (List	Telangana State.	
	available in the notice		
	board of the office)		
Zilla Sainik Boards at	District Collector	It is only an	-No-
District level	concerned is the	advisory body to	
	President of ZSB and	1	
	12 official and 8 non-	welfare matters	
	official members are		
	there in the ZSB. (List	, ·	
	available in the notice	the concerned	
	board of the concerned		
	Regional Sainik		
	Welfare Office)		
	1 1 3		

Chapter 10 Directory of officers and employees

[Section 4(1)(b)(ix)]
10.1 Officers and employees working in different units or offices at different levels and their contact addresses in the following format (including officers in charge of

grievances redressal, vigilance, audit etc).

S.No	Name of the	Name , designation	Telephone & Fax ,	E. mail
	office/	and address of	office Tel: Residence	
	administrative unit	officer/ employee	Tel & Fax	
1	Directorate of	Col.P.Ramesh	Tel.Nos: 040-	directorrsb-ts@nic.in
	Sainik Welfare,	Kumar (Retd)	23423211/ 23423288	
	Hyderabad	Director, Sainik	<u>Fax.No</u> . 040-	
		Welfare, 2 nd Floor, Sainik Aramghar	23423211/ 23423288	
		Complex, Next lane		
		to Ratnadeep Super		
		Market,		
		Near Yashoda		
		Hospital, Suryanagar Colony, Somajiguda,		
		Hyderabad- 500 082,		
		Telangana State.		
	Directorate of	Capt. R.Sreenivasulu	Tele fax Nos : 040-	porsb-ts@nic.in
	Sainik Welfare,	Placement	24736890	
	Hyderabad	Officer(FAC)	040- 24747991	
		O/o. Director, Sainik		
		Welfare, 2 nd Floor,	Cell-9133355851	
		Sainik Aramghar		
		Complex, Next lane to Ratnadeep Super		
		Market,		
		Near Yashoda		
		Hospital, Suryanagar		
		Colony, Somajiguda,		
		Hyderabad- 500 082, Telangana		
	Directorate of	Sri.A.Narotham	Tele fax Nos : 040-	aaorsb-ts@gov.in
	Sainik Welfare,	Reddy	24736890	Ŭ
	Hyderabad	Asst.Accounts Officer	0.40 0.47.4765	
		O/o. Director, Sainik Welfare, 2 nd Floor,	040- 24747991	
		Sainik Aramghar	Cell-9133355852	
		Complex, Next lane	33/1 3 130000002	
		to Ratnadeep Super		

Sri N.	Market, Near Yashoda Hospital, Suryanagar Colony, Somajiguda, Hyderabad- 500 082, Telangana Regional Sainik		
Venkateshwarlu Adilabad, Kumaram Bheem(Manchir yala) Nirmal	Welfare Officer, O/o Regional Sainik Welfare Officer Milk Chilling Centre Premises Opp: Dooradarshan T.V.Station, Adilabad	08732-227063	zswoadb-ts@nic.in
Sri.N. Sreenesh Kumar Hyderabad,	Regional Sainik Welfare Office O/o Regional Sainik Welfare Office Sainik Aramghar Complex 2 nd Floor, Suryanagar Colony, Somajiguda, Hyderabad–500 082	040-23423213	zswohyd-ts@nic.in
Capt.R.Sreeniv asulu, ,Pedda Palli, Jagityala (Siricilla)	Regional Sainik Welfare Office O/o Regional Sainik Welfare Office Sainik Bhavan OPP: Revenue Club Karimnagar-505 001	0878-2240622	zswokrnr-ts@nic.in
Sri.Sriram Khammam, Bhadradri Kothagudem	Regional Sainik Welfare Office O/o Regional Sainik Welfare Office H.NO:10-04-22, Sai Baba temple lane Mamillagudem Khammam-507001	08742-234888	zswokmm-ts@nic.in
Smt.T.Vanaja Mahabubnagar, Nagarkurnool, Wanaparthy, Jogulamba Narayanapet	Regional Sainik Welfare Office HQ, Mahabubnagar 2 nd floor, Zilla Praja Parishath Mahabubnagar – 509 001	08542-223468	zswombnr-ts@nic.in

Smt.S.Satya Sree Sangareddy, Medak, Siddipet	Regional Sainik Welfare Office O/o Regional Sainik Welfare Office Integrated Collectorate Complex, 2 nd Floor, North West Block, Sangareddy – 502 001.	08455-276734	zswomdk-ts@nic.in
Sri.Maqbool Ahmed Nalgonda, Suryapet, Yadadri,	Regional Sainik Welfare O/o Regional Sainik Welfare Officer, H.No:6-4-165 (New) Opp. Nagarjuna Degree College Ramgiri 'X' Road, Nalgonda - 508 001.	08682-224820	zswonlg-ts@nic.in
Sri D.Ramesh Nizamabad, Kamareddy	Regional Sainik Welfare officer(FAC) O/o,Regional Sainik Welfare Office, H.No.6-2-200/83-C Subhash Nagar, Nizamabad-503002.	08462-238509	zswonzb-ts@nic.in
Sri.N.Sreenesh Kumar Ranga Reddy, Medchal Malkajgiri, Vikarabad	Regional Sainik Welfare Officer O/o. Regional Sainik Welfare Officer Sainik Aramghar Complex 2 nd floor, Suryanagar Colony Somajiguda, Hyderabad - 500 082	040-23392232	zsworr-ts@nic.in
Smt.S.Satya Sree Warangal(Urba n), Warangal(Rural), Mahabubabad, Jayashankar (Bhupalapally),	Regional Sainik Welfare Officer(FAC) O/oRegional Sainik Welfare Officer Sainik Bhavan Kanaka Durga Colony Waddepally, Warangal-506370	0870-2456018	zswowgl-ts@nic.in

Jangaon,		
Mulugu		

Monthly Remuneration received by Officers and Employees, including the System of Compensation as provided in regulations.

[Section 4(1)(b)(x)]

11.1 Remuneration and compensation structure for officers and employees in the following format:

S.No	Designation	Monthly		Remuneration	System of componentian
3.IVU	Designation	Monthly including (Rs)	its	Composition	System of compensation to determine remuneration as given in regulation
1	Colonel P. Ramesh Kumar (Retd), Director				As per State Government Rules
2	Capt.R. sreenivasulu Placement Officer (FAC)				-do-
3	Sri.A.Narotham Reddy Asst. Accounts Officer				-do-
4	Sri. Sri M.A. Wahab Aslam,Superintendent				-do-
5	Sri SAS Narayana Rao Superintendent				-do-
6	Smt K.Kalpana , Sr. Asst.				-do-
7	Smt A.Jyothi , Sr Asst.,				-do-
8	Sri.V.Harshavardhan Reddy Sr.Asst				-do-
9	Sri M. Srinu, Typist				-do-
10	Smt Ch. Kanaka maha lakshmi, Jr Asst				-do-
11	Smt. G.Anusha Reddy, Jr.Asst				-do-
12	Smt K. Prameela Rani Jr.Asst				
13	Vacant-Jr.Asst				-do-
14	Smt Meharunnisa, O.S				-do-
15	Sri P. Srinivasa Rao, RNO				-do-
16	Sri Mohd. Ishaq Watchmen				-do-
17	Smt T. Shivnela, OS				-do-

Chapter 12

Budget Allocated to each Agency including Plans etc.

[Section 4(1)(b)(xi)]

12.1 Details of the plans, programmes and schemes undertaken by the public authority for each agency.

_						
	Agency	Planprogramme / Scheme /	Proposed	Expected	Report	on
		Project / Activity / purpose for	expenditure	outcomes	disbursement	

which budget is allocated			made or where such details available Web site, reports, Notice boards etc.
NIL	NIL	NIL	NIL

12.2 Budget allocated for different activities under different programmes/schemes/projects etc., in the given format.

(Rs.in lakhs)

Agency	programme/ Scheme/Project/ Activity/purpose for which budget is allocated	Amount released Last Year	Amount Spent Last Year	Budget allocated current year	Budget released current year (up to 2 nd quarte)
Sainik Welfare (Non-Plan)	Establishment	355.77	391	371	18
Sainik Welfare (Non-Plan)	Grants-in-aid (Monthly Financial Assistance to II World War Veterans and their Widows in the State) (Veterans- 31 Widows- 123)	150	113	130	39
Pavala Vaddi		9.23	2.64	4	1.2
Sainik Welfare	Establishment				
(Plan)	Sainik Aramghar	700	0	59.9	40.54

Chapter 13 Manner of execution of Subsidy programmes

[Section 4(1)(b)xii)]

- 13.1 The activities/programmes/schemes being implemented by the public authority for which subsidy is provided.
- 13.2 Provide information on the nature of subsidy, eligibility criteria for accessing subsidy and designation of officer competent to grant subsidy under various programmes/schemes.

Name programme/A	ne	Nature/Scale C Subsidy	of	Eligibility Criteria for grant of subsidy	Designation of officer to grant Subsidy.)
NIL		NIL		NIL	NIL	

13.3 Manner of execution of the subsidy programmes.

Name of the programme/Activity.	Application procedure	Sanction procedure	Disbursement procedure
NIL	NIL	NIL	NIL

Chapter 14

Particulars of recipients of concessions, permits or Authorization granted by the public authority

[Section 4(1)(b)xiii)]

14.1 The names and addresses of recipients of benefits under each programme/scheme separately in the following format.
Institutional Beneficiaries

Name of p	rogramme Schemes			
S. No	Name & address of recipient institution.	Nature/quantum of benefit granted	Date of grant	Name & designation of granting authority
	Nil	Nil	Nil	Nil
Name of p	rogramme Schemes		l	
S. No	Name & address of recipient institution.	Nature/quantum of benefit granted	Date of grant	Name & designation of granting authority
	Nil	Nil	Nil	Nil

Individual Beneficiaries

programme Schemes			
Name & address of recipient institution.	Nature/quantum of benefit granted	Date of grant	Name & designation of granting authority
Nil	Nil	Nil	Nil
programme Schemes	<u> </u>	<u> </u>	<u> </u>
Name & address of recipient institution.	Nature/quantum of benefit granted	Date of grant	Name & designation of granting authority
Nil	Nil	Nil	Nil
	Name & address of recipient institution. Nil Programme Schemes Name & address of recipient institution.	Name & address of recipient institution. Nil Nil Programme Schemes Name & address of recipient institution. Name & address of recipient institution. Name & address of benefit granted	Name & address of recipient institution. Nil Nil Nil Nil Programme Schemes Name & address of recipient institution. Name & address of recipient institution. Nature/quantum of benefit granted Name & grant Name & address of benefit granted Nature/quantum of grant Of the programme schemes Name & address of benefit granted Nature/quantum of grant

Chapter 15 Information available in Electronic Form

[Section 4(1)(b)x(iv)]

15.1 Information related to the various schemes of the department which are available in electronic formats (Floppy, CD, VCD, Website, Internet etc).

Electronic	Description (Site address/	Contents or	Designation	and	address	of	the
Format	Location where available	title	custodian	of	info	orma	ition
	etc		(held by who	m?)			
Nil	www.telanganasainik.nic.in		Maintained by	y NIC			

15.2 Particulars of facilities available to citizens for obtaining information including the working hours of a library or information center or reading room maintained for public

use where information relating to the department or records/documents are made available to the public.

Chapter 16 Particulars of facilities available to Citizens for obtaining information [Section 4(1)(b)xv)]

16.1 Particulars of information dissemination mechanisms in place/ facilities available to the public for accessing of information:

Facility	Description (Location of facility/name etc	Details of information made available
Notice board	At the entrance of office	Important notifications
News paper reports	Available in notice board	News paper reports displayed on the notice board
Public announcements	Through DPRO	Information available on notice board
Information counter	-No special counter-	-NA-
Publications	-Nil-	-NA-
Office library	-No library-	-NA-
Websites	www.telanganasainik.nic.in	-NA-
Other facilities (name)	Computers, Printers, Fax	
Internet facility.		

Chapter 17

Names, Designation and other particulars of public Information Officers [Section 4(1)(b)xvi)]

17.1 Contact information of the Public Information Officers and Assistant Public Information Officers designated for various offices/ administrative units and appellate authority/officer(s) for the public authority in the following format.

Public Information Officer(s)

S.No	Name	of	the	Name &	designation	Office	Tel:	E. Mail
	office/administ	trative ι	unit	of PIO		Resider	nce	
						Tel: Fax	x:	
1	Directorate	of	Sainik	Capt.R.S	reenivasulu,	040-		porsb-ts@nic.in
	Molforo Tolor	Welfare, Telangana			information	234232	11 /	
	vvellare, relai	iyana		officer		88		
2	Directorate	of	Sainik	Sri.A.Narotham		040-		aaorsb-ts@gov.in
	Welfare, Telangana			Reddy,	Asst.Public	234232	11 /	
	vveliale, Telal	iyana		Information Officer 88				

Appellate Authority

S.No	Name ,	designation	&	Jurisdiction	of	Office	Tel:	E. Mail
	address of a	ppellate office	er	appellate	officer	Residence	Tel:	

		(officer/administrative Unit of the authority)	Fax:	
1	Colonel P. Ramesh Kumar	State level		directororrsb-
	(Retd), Director			ts@nic.in

REGIONAL SAINIK WELFARE OFFICES

S.No	Location of Regional Sainik Welfare Office	APIO	PIO	Appelate Authority	Contact Details
1	Adilabad	K.Kishore	C.S.Reddy	N. Venkateshwarlu	08732-227063 zswoadb- ts@nic.in
2	Hyderabad	OV Sunil Kumar	T.Rama Devi	N.Sreenesh Kumar	040-23423213 zswohyd- ts@nic.in
3	Karimnagar	Sagar Rao	J Anuradha	Capt.R.Sreeni vasulu	0878-2240622 zswokrnr- ts@nic.in
4	Khammam	Shaik Hymath	Kala vasu	Sriram	08742-234888 zswokmm- ts@nic.in
5	Mahabubnagar	Gangadhar Reddy	Suleman	T.Vanaja	08542-223468 zswombnr- ts@nic.in
6	Medak	Syed Sayam	B.Saraswathi	S.Satya Sree	08455-276734 zswomdk- ts@nic.in
7	Nalgonda	Narasimha Swamy	G.Shiva Kumar	Maqbool Ahmed	08682-224820 zswonlg- ts@nic.in
8	Nizamabad	B.Ganga Mohan	M.Ramesh	D.Ramesh	08462-238509 zswonzb- ts@nic.in
9	Ranga Reddy	G.Kishan	Y.Madhavi Latha	N.Sreenesh Kumar	040-23392232 zsworr- ts@nic.in
10	Warangal	A.Sudhakar	Md.Faheemuddin	S.Satya Sree	0870-2456018 zswowgl- ts@nic.in

Chapter 18 Other Useful Information

[Section 4(1)(b)xvii)]

- 18.1 Please give below any other information or details of publications which are of relevance or of use to the citizens.
 - 1. Concession & Benefits leaflets for the use of Ex-servicemen, Widows and their dependents
 - 2. Armed Forces Flag Day Souvenir 2007
 - You may mention here information of your department which is excluded under Section 8(1) of the Act and / or under Rules of the State Government as Guidance to the public seeking information from your department.

Name and Designation:

Colonel.P.Ramesh Kumar (Retd)
Director

Place: Hyderabad Date: 04-03-2024

(Note): Information provided in these chapters should be updated from time to time and revised date should be mentioned.

RIGHT TO INFORMATION ACT 2005

(ACT 22 OF 2005) INFORMATION UNDER SECTION 4(1)(b)

DIRECTORATE OF SAINIK WELFARE

Director, Sainik Welfare, 2nd Floor, Sainik Aramghar Complex, Next lane to Ratnadeep Super Market, Near Yashoda Hospital, Suryanagar Colony, Somajiguda, Hyderabad-500 082, Telangana State.

Telefax: 23423211, 23423288 Email Id: directorrsb-ts@nic.in

Website: www.telanganasainik.nic.in